

**Fairfield Township  
Organizational Meeting Minutes  
Tuesday, January 3<sup>rd</sup>, 2017**

**Present:** Township Trustee, Julie Roush. Board Members: Shane Weist, John Parker and Allen Nugent.

**Meeting Called to Order:** At promptly 2:30 PM EST by Chairman Weist, the Pledge of Allegiance was said by all and followed by a moment of silent reflection.

**Minutes:** The minutes from the December 20<sup>th</sup> meeting were read silently. **A motion to approve was made by Nugent and seconded by Parker. The minutes were approved unanimously and without corrections.**

**Old Business:**

- A. No old business.

**New Business:**

- A. Election of 2017 Township Board Officers, Chairman and Secretary. Nugent proposed accepting the current slate, comprised of Weist as Chairman and Parker as Secretary. **A motion to accept the officers' election as proposed was made by Nugent and seconded by Parker. The motion was approved unanimously.**
- B. Election of 2017 Township Board of Finance Officers, President and Secretary. Nugent proposed accepting the current slate, comprised of Nugent as President and Parker as Secretary. **A motion to accept the officers' election as proposed was made by Weist and seconded by Nugent. The motion was approved unanimously.**
- C. Roush reported the 2016 Fund Balances. (Information attached.)
- D. Roush reviewed the current Investment Policy with the board. No changes were proposed. (Investment Policy attached.)
- E. Roush reviewed the Township Board Member Expectations document with the board. (Document attached.)

**Calendar of Events:**

**Annual Board Meeting,** Tuesday, February 21<sup>st</sup>, 2017 at 10 a.m.

**Legal Holidays:** ML King Day, Monday, January 16<sup>th</sup>, 2017

**Legal Holiday:** Presidents Day, Monday, February 20<sup>th</sup>, 2017

**Adjournment:** With no further business before the board, **Weist made a motion to adjourn, seconded by Nugent. Motion passed unanimously. Meeting adjourned at 2:45 PM EST.**

Minutes respectfully submitted by John Parker, Secretary.

JP

**Township Board:**

\_\_\_\_\_  
Shane Weist, Chairman of the board

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John Parker, Secretary of the Board

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Allen Nugent, Board Member

**Board of Finance:**

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Allen Nugent, President of the Board of Finance

\_\_\_\_\_  
John Parker, Secretary of the Board of Finance

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Shane Weist, Board member